

# Chatham Mills Farmers' Market

## New and Guest Vendor Application

*returning members please use member form*

**\* Please read CMFM Rules and Regulations Prior to Application \***

Name \_\_\_\_\_ Returning Guest Vendor \_\_\_\_ New Applicant \_\_\_\_

Farm/Business Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email \_\_\_\_\_

Address of Production Site(s) if different than mailing address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Website: \_\_\_\_\_

### Product Categories

Please list any products you would like to bring this year. Be sure to clearly list products from categories you have not offered at previous years' market. Estimate, by category, the percentage of total sales you expect each category represents (total to equal 100%). For each category that applies to your sales, circle the general types of products that you intend to sell at Market and list individual products as well. Providing clear information helps us keep product offerings balanced at market.

**1. Vegetables, Plants and minimally processed farm products- estimated % of sales \_\_\_\_\_**

Raw Vegetables and fruits:

Cut Flowers:

Herbs:

Landscape Plants:

Honey:

Bedding Plants:

Eggs:

Other:

**2. Preserved/Prepared Foods estimated % of sales \_\_\_\_\_**

Processed Foods that require a NCDA (North Carolina Department of Agriculture) kitchen inspection. If ingredients used in the products below are harvested from your farm, please indicate which ones.

Baked goods:

Juices, Coffee, Tea:

Jams, Jellies, Preserves:

Vinegars:

Other:

**3. Meat, Fish, Dairy, Acidified foods - estimated % of sales \_\_\_\_\_**

These are products that require more stringent inspections, regulation, and usually refrigeration.

Acidified foods like pickles and relishes (these require the FDA short course certification):

Cheese and other dairy products:

Meat (requires a meat handler's license obtained from NCDA Division of Meat and Poultry):

Fish:

**4. Crafts - estimated % of sales \_\_\_\_\_**

Please describe your craft items (include photos if available):

**5. Services - estimated % of sales \_\_\_\_\_**

Please describe the services that you provide:

## New Member Background Information

1. How much area is in production?

2. Is the land owned or leased, and how long has it been under your management?

3. How long have you been farming/practicing your craft?

4. Please briefly describe your farming or production practices/philosophy:

5. Please fill out the following check-list questionnaire describing your farm:

|                                       |                          |                           |                          |
|---------------------------------------|--------------------------|---------------------------|--------------------------|
| Family Farm                           | <input type="checkbox"/> | Non-GMO Seed              | <input type="checkbox"/> |
| Producer-Vendor                       | <input type="checkbox"/> | Certified Organic         | <input type="checkbox"/> |
| Local (within 100 miles of Pittsboro) | <input type="checkbox"/> | Locally-Grown Feed        | <input type="checkbox"/> |
| Multi-Generational Farm               | <input type="checkbox"/> | Organic/Non-GMO Feed      | <input type="checkbox"/> |
| Century Farm                          | <input type="checkbox"/> | No Added Hormones         | <input type="checkbox"/> |
| Soil Conservation Practices           | <input type="checkbox"/> | No Routine Antibiotic Use | <input type="checkbox"/> |
| Water Conservation Practices          | <input type="checkbox"/> | Pasture Raised            | <input type="checkbox"/> |
| Alternatively Powered                 | <input type="checkbox"/> | Rotational Grazing        | <input type="checkbox"/> |
| Integrated Pest Management            | <input type="checkbox"/> | Animal Welfare Approved   | <input type="checkbox"/> |
| No Conventional Pesticides            | <input type="checkbox"/> | GAP Certified             | <input type="checkbox"/> |
| No Conventional Herbicides            | <input type="checkbox"/> | Certified Biodynamic      | <input type="checkbox"/> |
| No Synthetic Fertilizers              | <input type="checkbox"/> | Certified Naturally Grown | <input type="checkbox"/> |

6. Please explain how the Chatham Mills Farmers' Market fits into your farm or business marketing strategy, including any additional markets or product outlets:

7. How many weeks do you plan to attend/ are there parts of the year you plan to not attend?

8. If you plan to attend as a Guest Vendor, what dates (range of dates) will you attend?

- \* Please provide a map to your farm or business.
- \* Attach an extra page if you need more space for your farm or business description.
- \* Provide list of people who will staff your stall and their relationship to the business.
- \* If your farm or business requires licensing, attach a copy of your current license(s).
- \* If your farm or business holds any certifications (for example, organic) please attach a copy of the certificates(s).
- \* If you are a service provider and hold any certifications for your trade, please attach a copy of the certificate(s)

### **Chatham Mills Farmers' Market Fee Schedule**

**Application Fee: \$35.** (This fee is non-refundable and due with submission of application to become a new CMFM member.)

**Annual Membership Fee: \$65.** (This fee is due upon application approval from new CMFM members attending more than 16 markets, and annually by 2/19 from existing members).

**Weekly Market Stall Fee** (Payable prior to or at each market.):

**Members - \$10 / week**

**Guest Vendors - \$10 / week**

**All new applicants must have a farm or site visit before being accepted to the market. Please understand that it may take up to 2 weeks after CMFM has received your application for a farm visit to occur.**

I acknowledge that I have read the Chatham Mills Farmers' Market Rules and that I will abide by these rules. I understand my membership will be terminated for violation of CMFM Market Rules. I also agree to allow representatives of the Chatham Mills Farmers' Market to visit and inspect the business premises and the products I intend to sell.

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

(Your signature indicates agreement to abide by the by-laws and rules of the CMFM. Further, you attest that you grow, produce or make the goods and services that you wish to sell at CMFM, that a farm or business inspection will be allowed and that you hold all appropriate permits and licenses.)

**Send application and check to:**

Chatham Mills Farmers Market  
 Attn: Vendor Application  
 PO Box 1571  
 Pittsboro, NC 27312

Thank you and we look forward to reviewing your application.