

# Chatham Mills Farmers' Market

## New and Guest Vendor Application

*returning members please use member form*

***\* Please read CMFM Rules and Regulations Prior to Application \****

Name \_\_\_\_\_ Returning Guest Vendor \_\_\_\_ New Applicant \_\_\_\_

Farm/Business Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email \_\_\_\_\_

Address of Production Site(s) if different than mailing address: \_\_\_\_\_

\_\_\_\_\_

Website: \_\_\_\_\_

### Product Categories

Please indicate what you intend to sell at Market. Estimate, by category, the percentage of your anticipated total sales each category represents (total to equal 100%). For each category that applies to your sales, circle the general types of products that you intend to sell at Market and **detail individual products as well.**

**1. Vegetables, Plants and minimally processed farm products- estimated % of sales \_\_\_\_\_**

Raw Vegetables and fruits:

Cut Flowers:

Eggs:

Landscape Plants:

Honey:

Bedding Plants:

Herbs:

Other:

**2. Preserved/Prepared Foods estimated % of sales \_\_\_\_\_**

Processed Foods that require a NCDA (North Carolina Department of Agriculture) kitchen inspection. If ingredients used in the products below are harvested from your farm, please indicate which ones.

Baked goods:

Jams, Jellies, Preserves:

Vinegars:

Juices, Coffee, Tea:

Baked Goods:

Other:

**3. Meat, Fish, Dairy, Acidified foods - estimated % of sales \_\_\_\_\_**

These are products that require more stringent inspections, regulation, and usually refrigeration.

Acidified foods like pickles and relishes (these require the FDA short course certification):

Cheese and other dairy products:

Meat (requires a meat handler's license obtained from NCDA Division of Meat and Poultry):

Fish:

**4. Crafts estimated % of sales \_\_\_\_\_**

Crafts, Soaps, Lotions, etc.

Please describe your craft items (include photos if available):

## **New Member Background Information**

1. How much area is in production?
2. Is the land owned or leased, and how long has it been under your management?
3. How long have you been farming/practicing your craft?
4. Please briefly describe your farming or production practices/philosophy:

5. Please fill out the following check-list questionnaire describing your farm:

- |  |                          |                           |                          |
|--|--------------------------|---------------------------|--------------------------|
| Family Farm                              | <input type="checkbox"/> | Certified Organic         | <input type="checkbox"/> |
| Producer-Vendor                          | <input type="checkbox"/> | Organic/Non-GMO Feed      | <input type="checkbox"/> |
| Local<br>(within 100 miles of Pittsboro) | <input type="checkbox"/> | Animal Welfare Approved   | <input type="checkbox"/> |
| No Conventional Pesticides               | <input type="checkbox"/> | No Added Hormones         | <input type="checkbox"/> |
| No Conventional Herbicides               | <input type="checkbox"/> | No Routine Antibiotic Use | <input type="checkbox"/> |
| No Synthetic Fertilizers                 | <input type="checkbox"/> | Pasture Raised            | <input type="checkbox"/> |

6. Please explain how the Chatham Mills Farmers' Market fits into your farm or business marketing strategy, including any additional markets or product outlets:

7. How many weeks do you plan to attend/ are there parts of the year you plan to not attend?

8. If you plan to attend as a Guest Vendor, what dates will you attend?

\* Please provide a map to your farm or business.

\* Attach an extra page if you need more space for your farm or business description.

\* Provide list of people who will staff your stall and their relationship to the business.

\* If your farm or business requires licensing, attach a copy of your current license(s).

\* If your farm or business holds any certifications (for example, organic) please attach a copy of the certificates(s).

## Chatham Mills Farmers' Market Fee Schedule

**Application Fee: \$35.** (This fee is non-refundable and due with submission of application to become a new CMFM member.)

**Annual Membership Fee: \$65.** (This fee is due upon application approval from new CMFM members attending more than 16 markets, and annually by 2/19 from existing members).

**Weekly Market Stall Fee** (Payable prior to or at each market.):

**Members - \$10 / week**

**Guest Vendors - \$10 / week**

**All new applicants must have a farm or site visit before being accepted to the market. Please understand that it may take up to 2 weeks after CMFM has received your application for a farm visit to occur.**

I acknowledge that I have read the Chatham Mills Farmers' Market Rules and that I will abide by these rules. I understand my membership will be terminated for violation of CMFM Market Rules. I also agree to allow representatives of the Chatham Mills Farmers' Market to visit and inspect the business premises and the products I intend to sell.

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_\_

(Your signature indicates agreement to abide by the by-laws and rules of the CMFM. Further, you attest that you grow, produce or make the goods and services that you wish to sell at CMFM, that a farm or business inspection will be allowed and that you hold all appropriate permits and licenses.)

**Send application and check to:**

Chatham Mills Farmers Market

Attn: Vendor Application

PO Box 1571

Pittsboro, NC 27312

Thank you and we look forward to reviewing your application.